

CONSTITUTION

Article I : Identification

Section : I-1

The name of this association shall be “Ligue Féminine de Balle-Molle de Dorval” (Dorval Women’s Softball League); hereinafter referred to as the “League”.

Section: I-2

The address of the League shall be 1335, chemin Bord du Lac, Dorval, Québec, H9S 2E5.

Article II: Aims and Objectives

Section: II-1

The aim of the League shall be to promote, organize and administer the sport of Women’s softball in the city of Dorval.

Section: II-2

The objectives of the League shall be to encourage sportsmanship, practise and recreation, through the game of softball.

Article III: Membership

Section: III-1

Membership is open to all women eighteen (18) years of age and over who have paid their annual fees, completed and returned a registration form. Residents of Dorval shall have preference over non-residents and shall comprise 80% of total membership.

Section: III-2

All members shall abide by the rules set fourth in the Constitution and any rules and regulations that may be adopted by the dully elected Executive of the League.

Article IV: Meeting of the membership

Section: IV-1

The annual General Meeting of the Membership shall be held within thirty (30) days of the closing of the fiscal year of the League upon the call of the President or Vice-President; and upon ten (10) days written notice to the Membership. Its business shall be: to receive and approve the Annual Report of the Executive, the Financial Statements and Amendments to the Constitution, to elect Officers and to receive recommendations from the Membership.

Section: IV-2

The Nominating Committee, comprised of one member of the Executive, and at least two members at large, shall meet to nominate, for election, a slate of Officers. The chairman of the Committee shall submit, to the Secretary, at least fifteen (15) days prior to the Annual General Meeting a proposed slate of Officers. The Secretary shall ensure a copy of this slate is distributed to the Membership at least ten (10) days prior to the Annual General Meeting.

Section: IV-3

Further Nominations, for any office of the League, may be made by the members at large. These nominations shall carry the explicit approval of the nominee and be supported by a seconder.

Section: IV-4

Special General Meetings of the Membership may be held at any time upon the call of the President, Vice-President, a majority of the Executive or written request of any ten (10) members at large.

Section: IV-5

A Quorum for all meetings of the League shall be no less than ten (10) members. There shall be at least three (3) members of the Executive present, however, the Executive members present shall not comprise more than ½ of the total present.

Section: IV-6

All members present are entitled to one (1) vote. The elections of officers shall be done by secret ballot and decided by a simple majority.

Article V: Executive

Section: V-1

The affairs of the League shall be managed by an Executive Committee, hereinafter referred to as the “Executive”. All members of the Executive, with the exception of the City Representative, shall be members in good standing of the League. The Executive may appoint committees from the membership and delegate to or vest same with any of its powers as may be deemed advisable. The Executive of the League shall be comprised of the following Officers:

- President
- Secretary
- Past President
- City Representative
- Vice-President
- Treasurer
- 2 Directors

Section: V-2

The Executive Officers, with the exception of the City appointed Representative, shall be elected annually and no Officer shall fill the same position for more than three (3) consecutive terms, unless no one is available to replace them. Each Officer shall be entitled to one (1) vote in all motions put forth at Executive meetings, with the exception of the City appointed Representative and Past President who have no voting privileges. The Chair may vote ONLY to cast the deciding vote in the event of a tie vote. If an elected Officer is, for any reason, unable to complete her term of office the Executive shall appoint a replacement from the Membership at large. The President, Vice-President, Secretary, and Treasurer shall be residents of Dorval.

Article VI: Duties of the Executive

Section: VI-1

- The President and, in her absence, the Vice-President;
- shall preside at all meetings of the League and its Executive,
 - shall regulate the order of business at such meetings,
 - shall exercise general control over all members of the Executive and matters concerning the League,
 - shall sign all official documents requiring signature on behalf of the League.

Section: VI-2

- The Treasurer shall:
- have charge of all finances of the League,
 - deposit in a chartered bank, selected by the Executive, all funds belonging to the League,
 - keep up to date accurate records of all financial transactions,
 - prepare for presentation at the Annual General Meeting a financial statement at the end of the fiscal year.

Section: VI-3

The Secretary shall:

- keep the minutes of all meetings of the League and its Executive,
- keep all official documents of the League,
- conduct all correspondence for the League,
- keep an up to date mailing list of the Membership,
- ensure that copies of the above information are distributed to the appropriate persons,
- ensure that all notices are duly given in accordance with the Constitution of the League.

Section: VI-4

The Past President shall:

- place her experience and knowledge at the disposal of all Executive Members,
- assist, in any way possible, the Members of the Executive in execution of their functions.

Section: VI-5

The Directors shall perform such functions as may be delegated by the Executive.

Article VII: Signing Officers

The President, Treasurer and one other member of the Executive appointed for this purpose, shall be signing Officers. Two of these three signatures shall be required on all legal Documents.

Article VIII: Fiscal Year

The fiscal year of the League shall commence on the first day of October and end on the thirtieth day of September the following year.

Article IX: Fees

The amount of fees payable by all members of the club shall be fixed annually by resolution of the Executive Officers, who also determine the condition and terms of payment of the fees. These decisions shall be ratified by the members at the Annual General Meeting.

Article X: Changes to the Constitution

Section: X-1

Amendments to the Constitution shall be ratified at the Annual General Meeting or a Special General Meeting called for that purpose. Notice of amendments shall be given in writing to all members at least ten (10) days prior to said meetings. Ratification of the amendments requires a two-thirds (2/3) majority vote.

Section: X-2

Any Member of the League may propose a change to the Constitution by presenting said proposal in writing to the Executive at least sixty (60) days prior to the Annual General Meeting. Proposed changes shall be tabled at a General Meeting only after they have been accepted by a two-thirds (2/3) majority vote by the Executive.

Section: X-3

The Executive may add to, repeal or amend the Constitution. All changes to the Constitution made by the Executive shall be binding until the next General Meeting when they be ratified by the Membership or cease to be in effect.